

Management Council

Helen Carr

Notes

October 28, 2004

**Management Council
Thursday, October 28, 2004
2:00 p.m. - M-111**

Present: Carol Barrick, Linda Cherry, Tim Clow, Nick Dimitri, James Eyestone, Frank Hernandez, Susan Lamb, Lynda Lawrence, Priscilla Leadon, Mariles Magalong, Mickey Mathews, Carlos Murillo, Jennifer Ounjian-Auque, Judy Pearson, Jim Taylor, John Wade, McKinley Williams

Guest: Doug Roberts from the district office

Absent: Iris Bradford, Helen Carr (negotiations), Donna Floyd, Paul Lee, Darlene Poe, Janis Walsh

Mack chaired the 2:00 p.m. meeting in Helen's absence.

The managers met in the morning from 8:30 to 9:00 a.m. in AA-216 to discuss collective bargaining issues. Helen chaired the meeting and managers and supervisors present at this meeting: Carol Barrick, Helen Carr, Linda Cherry, Tim Clow, Nick Dimitri, James Eyestone, Donna Floyd, Frank Hernandez, Susan Lamb, Lynda Lawrence, Priscilla Leadon, Mariles Magalong, Mickey Mathews, Carlos Murillo, Jennifer Ounjian-Auque, Judy Pearson, Darlene Poe, Jim Taylor, John Wade, Janis Walsh, McKinley Williams

Topic	Conclusion	Recommendation Action	Follow-up
1. Collective Bargaining (20 min)	30 minutes of discussion from 8:30 to 9:00 a.m.		
2. College Employee Photo		Mack asked if everyone was interested in having the college photo taken again as it was done five years ago. Melody had called and reported the cost is \$22.00 per 16 X 20 photo. Order forms can be sent ahead of time and order form and money can be paid the day of the shoot (preferably All College Day -	After some discussion, it was decided to have Melody send out a survey via e-mail to see how many people are interested in a having the photo done and if they want it taken in January or next August at All College Day.

		Friday, January 14, 2005).	
3. College Data (45 min)	Doug Roberts distributed a lengthy and thorough handout and proceeded to explain "accelerated FTES." He further explained how the district calculates attendance. He also mentioned that the State will pay us more FTES if we pay rental (even if it is very minimal) for any off campus classes.		Tim announced that Mojdeh will be at the next Management Council meeting. Mack will follow up on our rental agreement with off-campus sites.
4. Update on Open House	Linda reported that the Marketing and Community Relations Committee has settled on April 30th from 12:00 noon to 5:00 p.m. for the Open House and it will definitely entertain "home grown" type activities.	We already have confirmed Jon Celesia to do stargazing with children and the small swimming pool will be available for children swimming.	The division deans need to meet with their faculty and staff to help other "home grown" events. John suggested that his department could make popcorn and Coca Cola could donate drinks. More discussion will follow and Linda offered her assistance at division meetings.

5. Reports DGC - Dist. Gov. Council DMC - Dist. Mgt. Council MSD - Mgr. Staff Development College Council	<p>DGC - Jennifer reported that they reached consensus on one of the by laws but the "unlawful" harassment policy is back at the lawyers for clarification in terminology so it is not to be confused with the existing "sexual" harassment policy.</p> <p>DMC Frank reported on three items that were discussed. 1. The district is taking a poll to see how many PERS managers would be interested in a golden handshake to see if it would generate enough cost savings. However, there is still some discussion about the STRS managers receiving a "second bite" for a golden handshake as it was brought up that some of the STRS managers did not realize they had an opportunity with the faculty. 2. There was much discussion on the manager evaluation process as some of the managers have found the new process to be lengthy and cumbersome. Some of the managers said they would have been satisfied "tweaking" the old system. The new process will be rethought and discussed at a higher level. 3. The district management council chose Grant Cooke to serve as the manager representative on the hiring committee for the interim chancellor and Frank Hernandez will be the back up. 4. The last item discussed was if the group should be called Management Council or something else to include</p>
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	<p>supervisors and confidentials. Jennifer will replace Darlene Poe on the District Management Council. This will provide more continuity between DMC and DGC.</p> <p>MSD - Carol thanked everyone for returning their surveys. There is a lot of interest in "Coffee Talks" and it seems to be evenly divided as to being 1/2 social and 1/2 with a topic. One is being planned for December with D.O. human resources staff to discuss overtime issues, etc.</p> <p>Carol reported the D.O. is having safety training tentatively scheduled for March 1, 8, and 15th. They have also scheduled a Dr. Girard, a community college expert on disruptive student behavior and classroom disciplinary action, to come and speak in February or March. Carol continued to report that the person with the highest votes to be job shadowed was Mickey. Mack, Mariles and Frank came in a close second. Carol will ask all of those seeking to job shadow, specifically what aspect of the position they would like to shadow the most. The spring retreat is being discussed and it was mentioned to participate in a Habitat for Humanity (house building) type activity. Priscilla had mentioned exploring Youth Build right here in Richmond. Mariles will check with the District first on the possible risks and if we are able to legally participate in such an activity. This may have to be done on a volunteer basis outside of work hours. There was also discussion about an administrator vs. faculty baseball or soccer game. Susan announced that they are still coordinating training weekend activities for the triathlon on May 1st at Lake San Antonio. Carol said another idea for the spring retreat was a picnic and walk at the Botanical Gardens at Tilden Park. The managers were also encouraged to continue their participation in the annual Relay for Life. More information will be coming on this event.</p> <p>College Council - Jennifer gave the managers' smoking policy presentation and this is the policy that is being used by all constituencies to send in their vote. Operations Council is discussing the placement of a fourth gazebo to built behind the library.</p>
6. Other	<p>Jennifer thanked everyone for coming to the political forum the other day. She said the next brown bag session will be in conjunction with the Three Seasons Restaurant on December 1st and they are looking for a topic. Frank reminded everyone to obtain their I.D. badges and wear them. Tim thanked Carol for participating in the political debate with Jim Duval and the speech students the other day. Mack mentioned that Clay David would like to sell chocolate vaginas at the Vagina Monologues in March and is going to ask the speech students to debate this issue since it seems to be quite controversial. Carlos announced the next political debate tomorrow, Friday, October 29th at 2:00 p.m. in PS-132.</p>

The meeting was adjourned at 3:55 p.m.

Respectfully submitted,

Melody Hanson, Sr. Exec. Assistant to the President